

**Texas Center for Child and Family Studies and
Monarch Family Services
Request for Applications
Responding to Immediate Needs Related to the Foster Youth Pandemic Act,
The Young Adult Pandemic Aid Program**

The purpose of this Request for Application (RFA) is to seek applications to address immediate challenges brought on by the COVID-19 pandemic, experienced by young adults who have aged out of foster care, by disbursing Title IV-E, Chafee funds authorized under the Foster Youth Pandemic Act. These funds are intended to support young adults ages 18 up to their 27th birthday who were placed in foster care by DFPS and “aged out of care.” They do not need to have completed the Preparation for Adult Living Program (PAL) or a Preparation for Independent Living program (PIL) through the Texas Department of Family Services (DFPS) but may have at one time been participants in either or both.

I. Background

The Department of Family and Protective Services (DFPS) awarded two Contracts to Respondents to administer, manage, and disburse Title IV-E, Chafee funds authorized under the FOSTER YOUTH PANDEMIC ACT to aid young adults aged 18 up to their 27th birthday who are currently in extended foster care or who have aged-out of foster care, in order to prevent, prepare for, or respond to Coronavirus (COVID-19), consistent with the statutory program purposes of Title IV-E, Section 677. The resulting Contract(s) are in response to an emergency event and involve disbursement of relief funds authorized by the federal government.

The awarded organizations are The Texas Center for Child and Family Studies (the Center) and Monarch Family Services (MFS). As partners in the administration of the distribution of the funds under the awarded contract from DFPS, they have determined the name for the “program” is Young Adult Pandemic Aid. In the remainder of this RFA, “the Contractors” refers to the joint administration of the funds by both awarded organizations under contract with DPFS.

A. The Texas Center for Child and Family Services (The Center)

The Center is a 501(c)(3) and a supporting organization of Texas Alliance of Child and Family Services (TACFS). The Center strives to support and initiate the development of high-quality child welfare services to ensure appropriate care for all Texas children. The mission is to provide education, research, and training to strengthen the capacity of organizations and systems of care to deliver high

quality support services to children and families in Texas. Please visit [our website](#) for more information.

TACFS is a network of mission-driven organizations that have embraced the call to serve at-risk children, youth, and families, and are working together to improve our care, services, and outcomes in their communities and statewide. TACFS works to achieve these goals through education and training, collaboration, and advocacy. The strength of TACFS is attributable to its diverse, high-quality, and collaborative membership. Please visit www.tacfs.org for more information.

Monarch Family Services

Monarch Family Services (MFS) strives to deliver value-added services compassionately and professionally to improve the lives of children and strengthen families. Because MFS recognizes every child, young adult, and family travels different and unique paths in their journey toward wholeness and empowerment, the agency provides integrated comprehensive services across the family services continuum, including kinship services, family preservation and reunification support, foster/adoption assistance, and post-adoption services. Please visit monarchfamilyservices.com for additional information.

B. Outreach Efforts by The Center and MFS

The Contractors are initiating a statewide outreach effort to raise awareness and engagement for Young Adult Pandemic Aid. Beginning with organizational and partner outreach, we will be sharing a communications toolkit that includes graphics, sample community and partner communications, and social media and website content.

In addition to organizational outreach and support, we will be executing a statewide social media campaign aiming to reach young adults and those that support them through targeted outreach and communications. This outreach will focus on widely used social media platforms and allow us to quickly reach many Texans while also narrowing in on regional presence and key demographics. This approach will allow us to track metrics and pivot or alter communications as needed.

The young adult recipient application, which will be live on August 10, 2021, will be available online.

II. Purpose and Goals of the Request for Applications (RFA)

A. Program Objectives/Funding:

This RFA seeks applications from qualified applicants to disburse funds made available to Texas by

Title IV-E, Chafee funds authorized under the FOSTER YOUTH PANDEMIC ACT to aid young adults aged 18 to 26 (up to 27th birthday) who are currently in extended foster care or who have aged-out of foster care. These funds will address needs experienced by young adults during the COVID-19 pandemic.

The Contractors invite Organizations to submit applications to address immediate and basic needs related to the COVID-19 pandemic in accordance with the specifications contained in this RFA. Persons or organizations receiving funds must verify eligibility of young adults applying for services in accordance with the method described below using Survey Monkey, which is serving as our application tool. When the young adult is identified by the Organization, the Organization assists the young adult in documenting qualifying needs in the application tool. Following submission of the individual application, the name, date of birth, and social security number, of the potentially eligible young adult will be submitted by the Contractors for eligibility verification to DFPS. DFPS Preparation for Adult Living (PAL) staff will verify the young adult's eligibility as having aged out of foster care. The Contractors will then return the verification to the Organizations at a regular interval. Each Organization is responsible for ensuring each recipient young adult's eligibility has been verified and confirmed by DFPS prior to disbursing funds.

The Contractors will disburse Foster Youth Pandemic Act Federal Title IV-E Chafee funds in one or more rounds of applications, depending on the extent to which funding is remaining after the initial round of organizational applications. In addition, in order to maintain the consistent and equitable distribution of funding, contractors will pay the initial round of awards in installments dependent on completion of deliverables and distribution of funding by subcontracted organizations.

All funds must be obligated by September 30, 2021, and liquidated, meaning distributed to eligible young adults, by December 30, 2021.

Initial Round of Applications

In the initial round of applications, Contractors will award up to \$100,000 per organizational application. One application may be submitted per organization. On a case-by-case basis, DFPS may approve authorizations for awards greater than \$100,000. Requests to exceed \$100,000 in the initial application will in turn be considered on a case-by-case basis for submission to DFPS by Contractors. However, the initial distribution of awards will generally be capped at \$100,000 per Organization.

In addition, **an initial cap of \$1,000.00 per eligible young adult** will be placed on funding to help ensure an equitable distribution among the target population. However, in either the initial or subsequent awards, contractors will consider awarding amounts in excess of \$1,000 to individual young adults for driving and transportation assistance which is capped at \$4,000 per young adult, listed below in Section II, C, i. Contractors will also, dependent on funding, continue consideration of Organizational applications and/or additional awards based on qualifying needs identified in applications from young adults that were not initially funded. For example, if

a young adult has \$2,250 in Covid related living expenses and receives \$1,000 initially, Contractors may subsequently make an additional award to the organization based on available funding. For this reason, organizations are required to assist young adults in documenting all unmet, pandemic related needs at the time of their initial application.

The initial program funding will be paid in two installments to awarded Organizations: 50% of the contract award will be paid following contract execution. The remaining 50% will be paid in a second installment no later than December 1, 2021. In order to receive the second installment, two conditions must be met:

1. The submission of all required reporting to the Contractors; and
2. The distribution of at least 80% of the initial installment.

The Actual Costs of the Organizations in distributing the funds to eligible adults will also be provided in two installments: the first 50% of Actual Costs will be included in the initial award payment following contract execution, based on expense estimates. The remaining 50% will be paid upon program completion. The program will be considered complete when all deliverables (described below in Article III, Section F) have been submitted and received by Contractors.

1. Actual Costs include costs directly related to disbursement of funds, such as staff time, tracking tools, outreach, and other expenses that are immediately necessary to fulfill the obligations of the Organization in disbursing funds.
2. Costs not allowed as Actual Costs include general overhead and costs of operation not directly attributable to outreach, communication, and disbursement activities for this specific funding.

Additional Organizational Applications/Awards

Contractors will consider Organizational Applications received after the initial round of applications. Such applications will be considered until 9/1/21 or depletion of available funding, whichever comes first. Resulting awards may be for one or more of the following: awards to Organizations who did not submit applications in the initial round, awards through subcontracted Organizations who have recruited additional young adults with qualifying needs who have not previously submitted an individual application, or payment of unmet qualifying needs for young adults who have previously received a portion of assistance for their qualifying needs. Awards may be paid in installments, at the discretion of Contractors. **In no event will any organization receive an award over \$100,000 unless 30 days has elapsed from initial award or Contractors have sought and received approval from DFPS to exceed \$100,000.**

Pre-Expiration Distribution of Remaining Funds

Finally, if, at a time to be determined by the Contractors prior to December 30, 2021, funds of the program have not been entirely disbursed, remaining funds may be awarded through applicant organizations to previously funded young adults who have outstanding qualifying needs. The amount of any such awards will be determined based on needs from the young adults' initial application that were not initially funded.

B. Applicant Organization Scope of Work and Rules

By submitting an application for this funding, you are agreeing to abide by and comply with the following program Scope of Work and rules for continued eligibility to participate in The Young Adult Pandemic Aid program:

1. Use the funds for the purposes/expenses listed above and not for “out of scope” expenses not covered in the Title IV-E, Chafee funds authorized under the FOSTER YOUTH PANDEMIC ACT, 42 U.S.C. § 677 or funds already covered through other means;
2. Ensure verification by DFPS of young adults' eligibility before disbursing funds. Applicant organizations must notify the Contractors if eligibility verifications are not being performed timely;
3. Identify young adults who meet the eligibility criteria for the grant funding you are already serving. Outreach to and identify additional eligible young adults and make them aware of the funds they have access to through the program;
4. Follow up with young adults who have submitted an application but have not completed the process to access funds (submitted receipts or attestation);
5. Receive and process funding for “Unaffiliated Young Adults”; defined as young adults who are not associated with a specific participant organization to access funds but are still entitled to apply and receive funding under the Title IV-E Chafee Foster Youth Pandemic Act. You will not be required to accept referrals in excess of the maximum contract award amount; however, you agree to work cooperatively with Contractors in order to seek approval for an increased cap as needed;
6. Assist young adults in using the Survey Monkey portal, including submitting an application and receipts or attestations via the portal;
7. Submit a young adult's application on their behalf if the young adult requests and consents;
8. Agree that all funds must be used only for the purpose of this funding opportunity and may not be placed into an account where funds may be garnished by creditors or taken for other debt obligations;
9. Communicate to the Contractors any challenges experienced;
10. Assist in distinguishing rural versus urban settings where the young adults reside, as requested by DFPS to ensure rural populations have access to the funds from the Chafee Act;
11. Retain any digital and paper records developed or received in conjunction with this funding for 3 years.

12. Return unused funds -- all funds not distributed to young adults as a part of this program will be recouped from your organization by January 3, 2022 (1/3/22). Methods for recoupment may be unique to each applicant organization but full recoupment is required and this provision survives the termination of any resulting contract;
13. Comply with Corrective Action Plans (CAPs) if necessary: if the Contractors determine funds are not being disbursed, the Contractors retain the right/obligation to perform follow up activities with the applicant organization to ensure disbursement, which may take the form of Corrective Action Plans (CAP); and
14. Agree that all funds must be obligated by September 30, 2021 (9/30/21) and expended by December 30, 2021 (12/30/21).

C. Qualifying Young Adult Needs for Funding

The funds made available under this RFA must be used for the purpose of restoring amounts, either directly or through reimbursement, for obligations and expenses incurred by eligible young adult applicants to prevent, prepare for, and respond to COVID-19 from April 1, 2020 through September 30, 2021. Expenses incurred after September 30, 2021 are not eligible for reimbursement under this RFA.

Qualifying needs of eligible young adults ages 18 up to their 27th birthday that may be funded are those incurred between April 1, 2020 (4/1/20) and September 30, 2021 (9/30/21). The eligible young adult may now be over the age limit defined in the Chafee Act but were age-eligible at the time the expense occurred during the dates covered. Qualifying needs include:

- a. Assisting young adults in meeting living expenses, including rent, groceries, grocery or meal delivery, and utilities. Such assistance may include helping young adults pay back payments and fees and/or paying for expenses for young adults who need to stay home for extended periods of time;
- b. Purchasing cell phones, tablets, laptops, internet service, cell phone plans or other technological tools for young adults;
- c. Providing respite care services and additional support for parenting or pregnant young adults;
- d. Assisting young adults in paying medical expenses, including COVID testing and treatment, if these expenses are not already covered by other health insurance or Medicaid;
- e. Purchasing or reimbursing young adults for personal protective equipment (PPE), including cloth masks;
- f. Providing services and support to combat young adults' social isolation during the pandemic. This could include sending gift boxes, cooking kits, puzzles, art and hobby supplies, or other interactive items to connect young adults. Capped expense of \$100 per eligible young adult;

- g. Providing unrestricted one-time or monthly direct financial assistance to assist in meeting their needs during the pandemic. Capped expense of \$100.00 per eligible young adult, if funds are available through the awarded grant and did not receive other identified funding;
- h. Establishing websites, hotlines, and other mechanisms to track and provide information on assistance requests; and
- i. Providing driving and transportation assistance to young adults. These costs may be related to obtaining a driver's license, vehicle insurance, driver's education classes and testing fees, practice lessons, practice hours, license fees, roadside assistance, deductible assistance, and assistance in purchasing an automobile. The cap on the amount provided to each youth/young adult for this driving and transportation assistance is \$4,000.

III. Organization Eligibility and Application Process

A. Minimum Qualifications

Organizations applying must meet the qualifications noted below:

Organizations applying for relief funds must be a service provider operating in the State of Texas that serves/has demonstrated contact and has a plan for outreach with the target young adult population this money is to benefit, including:

- Active Transition Center;
- DFPS-licensed 24-Hour Residential Child Care operation with an active contract with DFPS;
- Single Source Continuum Contractor (SSCC);
- An operation contracted to provide Supervised Independent Living services (SIL) to DFPS Youth; or
- Other youth service provider, including but not limited to: Food Banks, schools, Community Colleges, Higher Education, health clinics, religious-based organizations, social service providers affiliated with the U.S. Military branches; and nonprofit organizations serving the population of intended recipients.

B. Components of the Proposal

Proposals must be submitted using the **online application form**. The online application form can be found at <https://www.surveymonkey.com/r/RFAresponse>. A .pdf version showing the basic components of the application in Survey Monkey is attached as Exhibit 1. and will require the following information:

1. *Name of the organization and contact information.*
2. *Department of Family and Protective Services (DFPS) Regions your organization serves*

3. *Description/document minimum qualifications:* Describe how the applicant organization meets all minimum requirements above in the Minimum Qualifications of Article III, Section A, and how applicant will fulfill the Scope of Work laid out in Article II, Section B.
4. *Program Description:* Describe specifically how the proposed funds will be used. Be as specific as possible. The description must include, but is not limited to:
 - a. Detailed description of how you will distribute the funds. Please include a description of the methods you will use to outreach to young adults and any estimated numbers of eligible young adults you are already serving.
 - b. A list of the types of funding you plan to disseminate to the young adults who have aged out of foster care that you serve in accordance with the suggestions in this RFA
 - c. Goals and activities. Examples include but are not limited to:
 - i. How many young adults are estimated to receive housing assistance?
 - ii. How many young adults are estimated to receive technology support to help them with college/career opportunities?
 - iii. How will you address transportation needs of young adults? I
 - d. Identifying measures of success (outputs and short-term outcomes).
 - e. Plan for locating and recruiting potential eligible youth, that is reasonably attainable based on where your organization is located and how many you are currently serving.
5. *Describe your organization's history, mission and primary programs:*
6. *Other required information:*
 - a. Annual budget for the organization
 - i) If available, upload a copy of audited, reviewed, or compiled financial statements for the most recent year.
7. *Cost Proposal:* Organizations must specify the amount of direct funding requested by line-item categories. A budget narrative and justification should be provided for each budgeted line item.
8. *Potential Recipients:* A list of potentially eligible young adults that your organization has contact with now and may be recipients of this funding.

C. Application Evaluation

The Contractors will use a systematic scoring process by a panel of internal and external reviewers to select applicants for awards. Applications which do not include all required

forms and sections, or which do not meet the minimum qualifications, will not be scored. The Contractors will score the applications using a scoring tool based on the program plan components in Article III, Section B above, components of the proposal.

D. Application Awards

Applicant organizations will be informed if they are awarded funding. Awarded organizations will be required to comply with the program rules and submit a signed “award acceptance letter.” This letter acknowledges the restrictions on how the funds are to be used and the reporting requirements. Contractors will be available to provide technical assistance related to the application process as well as ongoing technical assistance to support adherence to the agreement for funding.

Contractors reserve the right to modify award amounts and individual awards to young adults based on the totality of applications received, geographic and demographic distribution across the state and the overarching goal of equitably distributing assistance

The funding will be deposited in the applicant’s bank account via ACH direct deposit. No checks will be issued to applicant organizations. Please ensure you have filled out the necessary information on Survey Monkey in this application for access to your financial institution’s direct deposit.

E. Contract Term

Successful applicant organizations will be given a contract effective start date by the Contractors. The date of contract execution will be the signature date on the “award acceptance letter” by the awardee organization. The contract between the successful applicant organization and the Contractors is anticipated to terminate on December 30, 2021 (12/30/21). However, certain reporting requirements as well as the obligation to repay any unexpended funds survive contract termination date.

F. Deliverables

Upon being awarded funds, applicant Organizations will be required to assist in submission of all applications for young adults they are serving and to upload report submissions within the web-based online survey tool Survey Monkey. All receipts and attestations will be uploaded into Survey Monkey. The Contractors will provide each organization a list, at regular intervals, planned for weekly at this time, of eligible young adult applicants affiliated with and applying through their organization. Organizations will be responsible for promptly paying each eligible applicant upon receiving regular

lists and recording those payments according to the reporting process outlined below. Additional guidance regarding use of Survey Monkey will be provided following contract award.

The Deliverables list is:

First report submission; number of eligible young adult recipients (to the date of report submission), amount disbursed to each recipient, copies of receipts uploaded from the recipient or attestations from the recipient. Organizations must submit the first report a *maximum* of thirty days after the date of contract effective date. Applicants are encouraged submit first reports prior to this deadline if possible.

Second report submission; number of eligible young adult recipients (from the day after the first report submission to date of second report submission), amount disbursed to each recipient, copies of receipts uploaded from the recipient or attestations from the recipient. The purpose is to include all eligible recipients and expenses to date without requiring duplicate data submissions from the first report submission. The second report is due thirty days after the date of the first report submission. Applicants may submit second reports prior to thirty days if desired.

Continued monthly reports (after the second report) are due every thirty days until the final report submission covering the months of October and November. The reports are to include number of eligible young adult recipients (from the day after previous report submission), amount disbursed to each recipient, copies of receipts uploaded from the recipient or attestations from the recipient. The purpose is to include all eligible recipients and expenses to date without requiring duplicate data submissions from prior report submissions.

The final report; number, from the date of the last report, that have not been captured in the two previous reports, of eligible young adult recipients, amount disbursed to each recipient, copies of receipts uploaded from the recipient or attestations from the recipient. The final report is due on December 27, 2021.

The final reporting will determine if all funds given to the organizations has been expended and will indicate whether the return of any unexpended funds not disbursed to young adults is required.

Timeline

Initial Round of Applications:



RFA Release Date	07/21/2021
Applications Due (no later than 5 PM Central Time), submitted online.	08/03/2021
Tentative Award Announcements (30 day counting begins)	08/09/2021
Anticipated Contract Start Date (Effective Date)	08/09/2021
Young Adult application available online	8/10/2021
Organization Application acceptance end date	09/01/2021
Young Adult Application acceptance end date	09/15/2021
Anticipated Contract End Date	12/30/2021

Note: For each awarded applicant, the contract execution date may be different, depending upon when the Contractors receive each signed and dated award acceptance letter.

Subsequent Applications: After the initial round of applications is received by the due date, subsequent applications from organizations will be considered until September 1, 2021. All subsequent applications received by September 1, 2021, will be reviewed and scored at regular intervals and potentially awarded funds until funds are exhausted.

G. RFP Submission and Contact:

Please access the online application form at <https://www.surveymonkey.com/r/RFAresponse>. Applications are due by 5 pm Central Time on August 3, 2021.

Direct any questions to panaid@tacfs.org
 For call-in inquiries, the number is (281) 236-3989, select **option 7**.

IV. Glossary

Actual Costs - costs directly related to disbursement of funds, such as staff time, tracking tools, outreach, and other expenses that are immediately necessary to fulfill the obligations of the Organization in disbursing funds.

Aged Out of Care - For the purposes of this RFA, “Aged out of Care” means a person who turned 18 while in the legal responsibility (conservatorship) of DFPS or who emancipated while in the conservatorship of DFPS and is now between the ages of 18 and 26 (up to the young adult’s 27th birthday).

Applicant Organization(s) - Organizations that submit an application to this Request for Application. Referred to Organizations when awarded a contract.

Corrective Action Plan (CAP) - A written document that details the specified performance issues, as well as steps and timelines for the Successful Respondent to respond and correct;

Disbursed Funds - By December 30, 2021, applicants must have given all funds, minus actual costs accrued, received from the Contractors to eligible young adults who have applied.

DFPS - the Texas Department of Family and Protective Services

Eligible Young Adults - Age 18 up to 27, defined as the day before the 27th birthday

Obligated Funds - The Contractors must have awarded funds to applicants by September 30, 2021.

RFA - Request for Application

Survey Monkey - SurveyMonkey is online survey software that allows the creation of and to run online surveys. It is a password protected and secure system that collects and analyzes data for small-scale and large-scale data projects.

Title IV-E, Chafee funds - Title IV-E of the Social Security Act, United States Code §677, subchapter IV, chapter 7, Title 42 which provides funding for services and supports to assist foster care youth and young adults formerly in foster care to successfully transition into adulthood.

Unaffiliated Young Adults - young adults that do not want to go through a specific participant organization to access funds but are still entitled to apply and receive funding under the Title IV-E Chafee Foster Youth Pandemic Act (this is defined in the body of the RFA but might make more sense to have it in the glossary instead? If so, need to edit this part out of RFA body)

Exhibit 1

Organization Application - Young Adult Pandemic Aid

Application Introduction – Young Adult Pandemic Aid

Applications must be received by August 3, 2021 at 5:00 pm for consideration in the first round of awards. After the initial round of applications is received by the due date, subsequent applications from organizations will be considered until September 1, 2021. All subsequent applications received by September 1, 2021, will be reviewed and scored at regular intervals and potentially awarded funds until funds are exhausted.

The Texas Center for Child and Family Studies and Monarch Family Services are honored to partner with organizations interested in dispersing Title IV-E Chafee funds authorized under the Foster Youth Pandemic Act to support young adults aged 18 to 26 (up to 27th birthday) who are currently in extended foster care or who have aged-out of foster care with COVID-19 related costs. The purpose of this Request for Application (RFA) is to seek proposals/applications to address immediate challenges experienced by young adults who have aged out of foster care, brought on by the COVID-19 pandemic.

We would like your help reaching as many adults who have aged out of the foster care system as possible. Please read the entire RFA and understand the eligibility requirements before beginning this application.

Minimum Qualifications

Organizations applying for relief funds must be a service provider operating in the State of Texas that serves/has demonstrated contact and has a plan for outreach with the target young adult population this money is to benefit, including:

- Active Transition Center;
- DFPS-licensed 24-Hour Residential Child Care operation with an active contract with DFPS;
- Single Source Continuum Contractor (SSCC);
- An operation contracted to provide Supervised Independent Living services (SIL) to DFPS Youth; or
- Other youth service provider, including but not limited to: food Banks, schools, Community Colleges, Higher Education, health clinics, religious-based organizations, social service providers affiliated with the U.S. Military branches; and nonprofit organizations serving the population of intended recipients.

If you have any questions about content in the RFA or this application, please contact us via email at panaid@tacfs.org or call (281) 236-3989, select option 7.

Sincerely,
The Center and Monarch

Organization Application - Young Adult Pandemic Aid
CONSENT FOR SCOPE OF WORK AND RULES

CONSENT FOR SCOPE OF WORK AND RULES

By submitting an application for this funding, you are agreeing to abide by and comply with the following program Scope of Work and rules for continued eligibility to participate in The Young Adult Pandemic Aid program:

1. Use the funds for the purposes/expenses listed above and not for “out of scope” expenses not covered in the Title IV-E, Chafee funds authorized under the FOSTER YOUTH PANDEMIC ACT, 42 U.S.C. § 677 or funds already covered through other means;
2. Ensure verification by DFPS of young adults’ eligibility before disbursing funds. Applicant organizations must notify the Contractors if eligibility verifications are not being performed timely;
3. Identify young adults who meet the eligibility criteria for the grant funding you are already serving. Outreach to and identify additional eligible young adults and make them aware of the funds they have access to through the program;
4. Follow up with young adults who have submitted an application but have not completed the process to access funds (submitted receipts or attestation);
5. Receive and process funding for “Unaffiliated Young Adults”; defined as young adults who are not associated with a specific participant organization to access funds but are still entitled to apply and receive funding under the Title IV-E Chafee Foster Youth Pandemic Act. You will not be required to accept referrals in excess of the maximum contract award amount; however, you agree to work cooperatively with Contractors in order to seek approval for an increased cap as needed;
6. Assist young adults in using the Survey Monkey portal, including submitting an application and receipts or attestations via the portal;
7. Submit a young adult’s application on their behalf if the young adult requests and consents;
8. Agree that all funds must be used only for the purpose of this funding opportunity and may not be placed into an account where funds may be garnished by creditors or taken for other debt obligations;
9. Communicate to the Contractors any challenges experienced;
10. Assist in distinguishing rural versus urban settings where the young adults reside, as requested by DFPS to ensure rural populations have access to the funds from the Chafee Act;
11. Retain any digital and paper records developed or received in conjunction with this funding for 3 years.
12. Return unused funds -- all funds not distributed to young adults as a part of this program will be recouped from your organization by January 3, 2022 (1/3/22). Methods for recoupment may be unique to each applicant organization but full recoupment is required and this provision survives the termination of any resulting contract;
13. Comply with Corrective Action Plans (CAPs) if necessary: if the Contractors determine funds are not being disbursed, the Contractors retain the right/obligation to perform follow up activities with the applicant organization to ensure disbursement, which may take the form of Corrective Action Plans (CAP); and
14. Agree that all funds must be obligated by September 30, 2021 (9/30/21) and expended by December 30, 2021 (12/30/21).

*** 1. Does your organization agree to meet all expectations outlined in the RFA, including those summarized above?**

Yes

No

Organization Application - Young Adult Pandemic Aid APPLICATION

* 2. Organization Name

* 3. Organization type (Select all that apply)

- Active Transition Centers
- DFPS-licensed 24-Hour Residential Child Care operation with an active contract with DFPS
- Single Source Continuum Contractor (SSCC)
- An operation contracted to provide Supervised Independent Living services (SIL) to DFPS Youth
- Other youth service provider, including but not limited to: food Banks, schools, Community Colleges, Higher Education, health clinics, religious-based organizations, social service providers affiliated with the U.S. Military branches; and nonprofit organizations serving the population of intended recipients **(please specify)**

* 4. Contact Information

Name of Person

Completing the Survey

Title

Email Address

Phone Number

5. Optional: Additional Contact Information

Name of Additional
Contact Person

Title

Email Address

Phone Number

* 6. Which Department of Family and Protective Services (DFPS) Region(s) 1-11 does your organization serve? (select all that apply)
(https://www.dfps.state.tx.us/Contact_Us/map.asp - DFPS map)

Region 1

Region 7

Region 2

Region 8

Region 3

Region 9

Region 4

Region 10

Region 5

Region 11

Region 6

Organization Application - Young Adult Pandemic Aid

PROJECT DETAILS

*** 7. Description/document minimum qualifications:** Describe how the applicant organization meets all minimum requirements above in the Minimum Qualifications of Article III, Section A, and how applicant will fulfill the Scope of Work laid out in Article II, Section B in the RFA.

*** 8. Program description** Describe specifically how the proposed funds will be used. Be as detailed as possible. The description must include, but is not limited to:

1. Detailed description of how you will distribute the funds. Please include a description of the methods you will use to outreach to young adults and any estimated numbers of eligible young adults you are already serving. Discuss how you will manage awareness, outreach, or collaboration efforts conducted for the purpose of engaging the eligible population. This might include date(s) of outreach, manner of communication, intended audience and purpose.
2. A list of the types of funding you plan to disseminate to the young adults who have aged out of foster care that you serve in accordance with the suggestions in this RFA.
3. Goals and activities. Examples include but are not limited to:
 - How many young adults are estimated to receive housing assistance?
 - How many young adults are estimated to receive technology support to help them with college/career opportunities?
 - How will you address transportation needs of young adults?
4. Identifying measures of success: Use the definitions below to create your success measures.
 - List outputs and short-term outcomes.
 - Outputs are often classified into two parts: (1) participants (or target audience) and (2) activities that are conducted. Typically (although not always), those activities are counted. For example, in this project you might want to reach and successfully fund 10 adults.
 - Outcomes are defined as a change in behavior, in learning, or in conditions. This change is measured in the target audience. For example, you might aim to move 5 of your adults from homeless status into independent living status with the help of the funds. There are many benefits to this, as the funding might influence both conditions and behavior.
5. Plan for locating and recruiting potential eligible youth, that is reasonably attainable based on where your organization is located and how many you are currently serving.

*** 9. Describe your organization's history, mission and primary programs.**



Organization Application - Young Adult Pandemic Aid

OTHER REQUIRED INFORMATION

10. Annual budget for the organization: If available, upload a copy of audited, reviewed, or compiled financial statements for the most recently ended fiscal year. If audited statements are unavailable, please upload a copy of your profit and loss statement for the most recently ended fiscal year.

Choose File

Choose File

No file chosen

11. Financial Institution for Disbursement of Grant Award:

Financial

Institution Name

Account Type

Routing Number

Confirm Routing
Number

Account Number

Confirm Account
Number

12. Cost Proposal: Organizations must specify the amount of direct funding requested by line-item categories and upload it here. A budget narrative and justification should be provided for each budgeted line item within the document.

Choose File

Choose File

No file chosen

13. Potential Recipients: A list of potentially eligible young adults that your organization has contact with now and may be recipients of this funding. Please include full name and date of birth. More information on the young adult will be requested once your organization has been awarded. The purpose is to verify their CPS involvement.

Choose File

Choose File

No file chosen

Organization Application - Young Adult Pandemic Aid

Thank You!

We appreciate your interest to efficiently and swiftly help us fund adults who have aged out of foster care. As a reminder, our timeline is listed below. We will be in touch about the status of your application soon.

Warmly,

TACFS & Monarch

Timeline

RFARelease Date	07/21/2021
First Round Applications Due(no later than 5 PM Central Time)	08/03/2021
Tentative First Round Award Announcements	08/09/2021
Anticipated Contract Start Date (Effective Date)	08/09/2021
Anticipated Contract End Date	12/30/2021

RFA Submission and Contact:

Direct any questions to panaid@tacfs.org. For call-in inquiries, the number is (281) 236-3989, select option 7.