



Role as – Heart Gallery Program Manager

This is a full-time position leading day-to-day operations and management of the Heart Gallery of Central Texas program. The Heart Gallery is a community engagement initiative featuring children in the foster care system who are waiting for a forever family. The program uses professional portraits, weekly television segments and a robust website to create awareness and educate the community about children in the Texas foster care system who need permanent, adoptive homes before aging out. The Central Texas program is one of the most successful in the country, with more than 60 percent of featured children in the program finding a forever family.

You are a highly effective communicator and skilled listener, who sets clear and realistic goals. You are committed to creating an equitable workplace that welcomes and embraces a diversity of identities, skills, and experiences and sharing this commitment in all program related activities.

Responsibilities

- Develop and maintain key relationships throughout the Central Texas business and child welfare community in order to effectively expand program awareness and increase partnership and exposure opportunities.
- Operate strategically to ensure intentional program growth and apply visionary thinking to help achieve goals internally and with external partners around the state.
- Strong storytelling skills to be able to craft profile narratives for individual child profiles and advocate for youth served by the program.
- Requires a comfort level and self-awareness to be able to work with board members on committees and serve in leadership roles on outside committees with various members of the foster care community including judges, lawyers and other high-level profile community and political members.
- Oversee all logistics related to planning annual REVEAL event and other events such as match parties and awareness events.
- Manage portrait inventory, ordering portraits and maintaining program data of all exhibits and outreach efforts in CRM system.
- Schedule Heart Gallery photo shoots for children by working closely with Heart Gallery coordinator, volunteer photographers and Texas Department of Family and Protective Services caseworkers.
- Coordinate weekly Forever Families segments on local TV stations, manage scheduling of shoot locations, station personnel, child, and caseworkers.
- Work closely with communications team to provide content for program related social media posts.
- Supervise part-time Heart Gallery Coordinator
- Other duties as assigned.

What You Bring

- Bachelor's degree preferred, but not required
- At least 5 years of relevant experience
- Results-oriented manager with a track record of achieving desired outcomes.
- Outstanding problem solver with an entrepreneurial spirit.

- Skilled leader with a track record of inspiring and motivating both internal and external stakeholders
- Superior interpersonal and presentation skills
- Excellent written and verbal communication skills
- Evidence of excellent collaborative and relationship-building abilities
- Self-starter with the ability to juggle multiple projects and deadlines simultaneously; must be flexible, patient and adaptable to change
- Strong computer skills, including demonstrated proficiency in the full Microsoft Office Suite, Canva, project management software and experience in database management systems (CRM)

What We Offer

As a committed, diverse, values-based organization, we offer:

- Excellent benefits including employer-paid health coverage, long-term disability, and dental insurance
- Low-cost options for vision insurance
- Paid parental leave
- Encouraged sustainability through a generous paid time off program
- An opportunity to have a tremendous impact with potential for personal growth

Work Environment

Partnerships for Children is a dynamic, progressive, and client-focused working environment. Responsibilities may occasionally require an adjusted work schedule, evening/weekend hours to meet deadlines or satisfy program requirements. Many of our PFC team members are working remotely.

About Partnerships for Children

Partnerships for Children was founded in 2003 to bridge the gap between limited government resources and the growing needs of children and families in the care of Child Protective Services (CPS). Our Mission is to *make tomorrow better than today by supporting and empowering children, youth, and families connected/involved with Child Protective Services.*

We do this through (2) Service Areas.

- **Resource Services** - includes our Rainbow Room and Holiday Wishes programs and is a hub for receiving donations - from diapers and backpacks to toys and more – and putting these valuable resources into the hands of children and families with an open CPS case in Central Texas. Our offices are in the CPS headquarters for Central Texas, which allows for quick, efficient, and critical access to the caseworkers and the needs of the children and families in their caseloads.
 - Rainbow Room – “*Providing Today to Thrive Tomorrow*” - Provides necessity items to children and families from (3) resource rooms in north and south Austin and Waco. **Served over 7,800 children in Austin and Waco in 2020.**
 - Holiday Wishes – “*Turning Wishes into Smiles*” – creates holiday memories for children by matching them with community donors to fulfill their (3) gift wishes. **Provided gift wishes to over 7,000 kids in 23 counties in Central Texas in 2020.**
- **Support Services** - These programs reach deep into our communities to ensure there are positive supports, resources and opportunities for children, youth and young adults who are experiencing (or have experienced) the child welfare system in some way. Our Support Services teams and their volunteers are equipped with the knowledge and skills critical to effectively support children who have endured trauma.

- YES Mentoring – “*Whatever it Takes*” - Helps to ease the transition to adulthood and independence for youth involved in the child welfare system through mentoring support, life-skills training, and financial education. **We had 73 active matches in the Austin area in 2020.**
- Kids in a New Groove – “*Mentoring has a Melody*” – provides children ages 5 and up involved in the child welfare system with committed one-on-one mentoring relationships through music lessons. **There were 1668 lessons taught to 117 students in 2020.**
- Heart Gallery – “*One Photo Can Change a Life*” - The Heart Gallery is a community engagement initiative that uses professional portraits displayed in the community combined with weekly local news segments to connect families interested in adoption to select children in the care of Child Protective Services that seek relational permanency. **Showcased 183 children in our Heart Gallery traveling exhibit in 2020.**
- Foster Community – PFC is the backbone support for Foster Community, a network of nonprofits, government agencies and community leaders dedicated to enhancing community support for families involved or at risk of involvement with the child welfare system. Mission: Supporting Communities, strengthening families. Vision: Keep children as close to home as possible.

Many of the children, youth, and families we serve through child welfare systems are disproportionately impacted by racism and other social injustices. We are committed to:

- Manifesting change in our spheres of influence by using intentional language, embracing educational and training opportunities, and engaging in courageous conversations with our supporters and other members of our community.
- Building an organization, programs, and events that more accurately reflect and more effectively support those we serve.
- Advocating for reforms and enhancements that prioritize just treatment and the fair distribution of resources and support.

To Join Our Growing PFC Team

Please submit a resume and cover letter to jobs@partnershipsforchildren.org.
Salary Range: \$52,500 - \$58,250